

September 17, 2019

Call to Order: The monthly meeting of the Sterling Planning and Zoning Commission was called to order at 7:36 p.m.

Roll was called: Frank Bood-present, Dana Morrow-present, Ross Farrugia-present, Victoria Robinson-Lewis-present, Caren Bailey-absent, Alternate Michael Rouillard-absent, and Alternate Kim Smith-Barnett-present.

Alternate K. Smith-Barnett was seated for C. Bailey.

Staff present-Jamie Rabbitt, Russell Gray, and Patricia Ball.

Also present - Bruno Hayn, David C. Levine, and Jeffrey Watale.

Audience of Citizens: None.

Approval of Minutes: R. Farrugia made a motion, seconded by D. Morrow to approve the monthly meeting minutes of 8/20/2019 as written and presented. All voted in favor of the motion.

Correspondence: 1) J. Rabbitt stated that the Commission received a letter dated 8/28/2019 from Joseph Theroux, Town of Sterling, Wetlands Agent regarding a proposed two (2) lot subdivision on Gibson Hill Road. This would be related to a future planning and zoning item. 2) Two (2) copies of the summer 2019 edition of *The Connecticut Landscape Architect* magazine, prepared by the Landscape Architecture at UCONN, were provided to the members for review.

As a courtesy to the members in the audience, R. Farrugia, made a motion, seconded by K. Smith-Barnett to move New Business before Unfinished Business. All voted in favor of the motion.

New Business:

a. Application by Connecticut Valley Hemp Drying & Extraction, LLC (Company Owner: David Levine, MD) to construct a 30' x 96' Temporary Greenhouse for Property Located at 29 Industrial Park Road North (Property Owner: ATMA Investments, LLC – Assessor's Map: 03842/017/IP15): Connecticut Valley Hemp Drying & Extraction LLC submitted an application at tonight's meeting. J. Rabbitt stated that the time frame will start on the official date of the October Commission meeting. D. Levine has paid the fee and has access to staff.

Unfinished Business:

a. Discussion Regarding the Plan of Conservation and Development: J. Rabbitt stated it is still in progress with a possible draft available for the next meeting.

Audience of Comments: None

Any Other Business:

a. Commission Workshop – Roles, Responsibilities, Policies and Procedures: No new discussion regarding the commission roles, responsibilities, policies, and procedures.

Adjournment: K. Smith-Barnett made a motion, seconded by V. Robinson-Lewis, to adjourn at 8:30 p.m. All voted in favor of the motion.

Attest: _____
Patricia Ball, Recording Secretary

Attest: _____
Dana Morrow, Secretary